

JOB TITLE: Method Validation Chemist

REV. DATE: 04/23

REPORTS TO: QC Manager

DEPT: QC Laboratory

JOB SUMMARY

The Method Validation Chemist aims to ensure that Topiderm, Topix and all NMC Skincare Holdings companies are FDA compliant in all validation of test methods utilized by the QC department. Further, this position is responsible for assay and test method development and maintaining the proper paperwork and reporting necessary to maintain FDA GMP compliance. The Method Validation chemist is also responsible for technical support and implementation of the testing methods developed and maintenance of the testing protocol formulary. The duties of the position also include all aspects of FDA preparedness and GMP compliance, as well as all projects and tasks assigned to them by the QC Manager. Experience of no less than 7 years in pharmaceutical assay and testing is required. Previous experience in method development and method validation is preferred.

DUTIES & ESSENTIAL JOB FUNCTIONS

- Maintain a safe and healthy work environment
- Follow and help create standard operating procedures
- Develop test methods for raw materials
- Develop test methods for bulk and finished products
- Develop test methods for TS and other reagents used in testing
- Validate all testing procedures developed or used by our organization
- Be a primary source of technical assistance
- Evaluate products as directed
- Write reports for all of the above or as directed
- Assist with Annual Product Review (APR)
- Test and release Raw materials, Bulk and finished products.
- Monitor or run stability studies
- Keep progress trackers and project management data up to date.
- Follow cGMP protocols
- Interface with, and give technical advice to other departments, for example, production, QA, R&D, regulatory affairs
- Work cooperatively with others
- Complete satisfactorily all tasks assigned by the QC Lab Manager.

Please apply to: Topix Skin Health
Location: On-Site in Amityville, NY

Email: Carol Thein – Analytical Lab Manager
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(631) 794-7238

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