

The Hain Celestial Group – Regulatory Associate, Personal Care – Lake Success, NY

At The Hain Celestial Group, our commitment to helping consumers lead A Healthier Way of Life™ is at the heart of everything we do. With operations in North America, Europe, and India, we participate in many natural categories with well-known brands. Our mission is to be the leading marketer, manufacturer, and seller of organic and natural, better-for-you products. We are committed to growing sustainably while continuing to implement environmentally sound business practices and manufacturing processes.

Overview

The Regulatory Associate supports the product compliance for a single category under one business team, which may have multiple food and beverage brands. The incumbent assists with ensuring product adherence to all required technical label elements with all pertinent federal, state and local laws/regulations in the US and Canada and provides ongoing support with export documentation process requirements.

Essential Duties and Responsibilities:

- Utilizes multiple regulatory databases to ensure the stringent accuracy and compliance of label data for assigned products, including: Nutrition Facts, Ingredients, Allergy disclaimers, Dietary/health claims, etc..
- Collaborates with Regulatory and business team members to verify the usage for all certification symbols, in accordance with SOPs, including: Organic, Gluten-free, Non-GMO, Kosher symbols, etc.
- Partners with Research and Development (R&D) and Quality Assurance to verify net contents statement and slack fill requirements per FPLA and Review product and packaging accuracy of consumer safety information, such as (i.e. storage/temperature requirements, choking hazards, expiration dates, etc.
- Collaborates with Marketing and R&D on New Product Development commercialization process to document and provide input on product benefits for achieving compliance and competitive advantage.
- Updates and manages all domestic/international technical product information within internal database and provides documentation, as needed.
- Reviews final packaging artwork to submit to Marketing, Purchasing database managers, and Consumer Relations, as directed.
- Assists Consumer Response personnel in responding to consumer inquiries
- Corresponds with Marketing on package change notification for updating product reformulations.

Desired Skills and Experience

- Minimum three years' experience in a technical function, preferably in regulatory compliance in the CPG industry.
- Bachelor's degree required.
- Working knowledge of FDA and USDA regulations, including National Organic Program.
- Experience with Food GMP's, SOP's, HACCP/Food Safety and Environmental guidelines.
- Export experience is a plus.
- Excellent organizational skills, ability to prioritize multiple priorities and strong attention to detail.
- Computer skills including MS Office programs such as Outlook, Word, Excel PowerPoint.
- Strong interpersonal skills and ability to communicate (verbal/writing) effectively.
- Self-motivated and strong analytical / problem solving skills.
- Ability to collaborate at all levels of the organization and across other functional areas.
- Ability to maintain a high level of confidentiality

How to Apply

Please submit resume to jenna.tufano@hain.com or apply directly to this posting at www.hain.com