

EXEMPT POSITION DESCRIPTION

POSITION TITLE: Chemist - Entry Level

GRADE: 22

ORGANIZATION (DEPT): Research and Development

DATE: 8/22/14

POSITION SUMMARY:

Responsible for the analytical testing of active ingredients, physical characteristics and product specifications of OTC products. Follow written methods and protocols to initiate OTC stability studies and maintain at the appropriate time points and storage conditions. Is assigned several projects of different degrees of complexity. Ensures the timely completion of product development activities. Supervised by Senior members of the laboratory.

PRINCIPAL ACCOUNTABILITIES:

- Initiate stability studies for OTC products.
- Follow analytical test methods for OTC Products and specifications analysis.
- Process and evaluate data. Enter results into the OTC database. Interpret results.
- Identify critical issues for management review and provide formulation support for R&D Chemists

POSITION REQUIREMENTS/QUALIFICATIONS:

- B.S. Degree in relevant scientific field
- 1-2 years technical experience a plus

OTC Specific Requirements:

- Bachelors' degree in Chemistry, Biochemistry, Biology or chemical engineering required. Master's preferred.
- Microsoft office skills. Good scientific knowledge and chemistry is required. Experience with knowledge of chromatography, Inductively Coupled Plasma, X-ray Fluorescence and all instrumentation typically found in a well equipped analytical lab preferred.
- Knowledge of the following techniques required: High Performance Liquid Chromatography/UPLiquid Chromatography, Liquid Chromatography/Mass Spectrometry, Inductively Coupled Plasma, Gas Chromatography, Gas Chromatography/Mass Spectrometry, Karl Fischer and wet chemistry (titration). The candidate will be working independently with a minimum amount of supervision and should have strong decision making skills.

Please send resumes to directly to JoAnn Carubia at <mailto:jcarubia@estee.com>